

Minutes of meeting held at the Pavilion, Llandrindod Wells on 18 July 2012

Present:

Liz Kidd (Chair), Alan Twelvetrees, Jo Simms, Sue Trevelyan-Jones, Gary Foreman, Dafydd Baker, Colin Heslop, Tracey Thomas, Tim Opie, Catrin James, Steve Drowley.

In attendance:

Liz Rose (ETS Adviser/Secretary)

Apologies:

Andy Borsden, Sam Evans, Jane Williams, Ged Kerslake, Mike Greenaway, Tillie Mobbs.

1. WELCOME/INTRODUCTIONS/CHAIR'S REPORT

LK welcomed everyone to the meeting, particularly Gary Foreman, attending his first meeting on behalf of the Community Development Cymru.

2. MINUTES OF THE LAST MEETING

The minutes of the previous meeting were approved as a true record.

3. MATTERS ARISING (which are not included on the Agenda)

- 3.1 There has been no progress on finding a CWVYS rep for JNC;
- 3.2 Annual monitoring forms not yet finalized. SD raised concerns about the suitability of moving to an online system as used by NYA;
- 3.3 ETS work programme – some elements dependent upon the publication of the workforce development plan. This led to a discussion on concerns about a policy vacuum and perceived lack of strategic direction from Welsh Government due to the non publishing of key guidance documents. Agreed to add wider policy issues as a separate agenda item (see item 9);
- 3.4 Supervision module – Glyndwr and Cardiff Met have piloted the module but not all HEIs have done so, despite available funding. **Action: LK to follow up**
- 3.5 Workforce planning – 7/8 local authorities are taking part in a pilot.

4. ORGANISATIONAL ISSUES

- 4.1. Position of Vice-Chair – one nomination had been received and Steve Drowley was duly appointed unopposed.
- 4.2. New Chair – recruitment process is ongoing and interviews will take place on 27 July. LK will produce a briefing paper for the new appointment.
- 4.3. Co-options – nominations for the three co-option places were oversubscribed so application forms will be sent to individuals concerned. The need for voluntary sector representation was noted.
- 4.4. Elected member place on JNC – this nomination is still to be made following local election in May. **Action: TO and LR will follow up with WLGA.**

5. ETS WORK PROGRAMME

- 5.1. Quality Mark – A sub-group, chaired by CH and comprising nominated reps with an interest in quality standards, has been established to take

this work forward, along with the consultant Sue Coleman. Notes from the meeting are attached. A further meeting will be held in early October and Sue will attend the October ETS meeting to provide an update.

- 5.2. Youth Support Worker Endorsement Guidelines – LR reported that a meeting had taken place with England and Wales Awarding Organisations to attempt to develop an endorsement process. However, there were some concerns about NYA having to make a charge for this in England, leading to a lack of progress. **Action: LR, SD, DB & JS to meet to suggest a way forward.**

6. ENDORSEMENT ACTIVITY

- 6.1 **Glyndŵr** – nothing to report.
- 6.2 **Cardiff Metropolitan** – SD reported that merger proposals for UWN, UniGlam and Cardiff Met are progressing.
- 6.3 **UWN – PgDip programme:** The original endorsement date of June has been postponed until September as the panel felt that further changes needed to be made to the modules and programme content.
Foundation Degree in Work with Children and Young People – Concerns continue to be raised about the potential for students to misunderstand the status of this programme. **Action: LR and LK will follow up at higher level in UWN, particularly re modification of publicity materials.**
- 6.4 **TRINITY** – nothing to report.
- 6.5 **OU** – had queried possibility about membership of ETS but were informed by SD that this is covered through Welsh TAG membership.
- 6.6 **Agored Cymru** – nothing to report.

Action: LR to send out timetable of future endorsement activity.

7. UPDATE TO APPENDIX II OF JNC REPORT

The qualifications framework, now renamed Appendix II of the JNC Report, has been approved by JNC and specifies a minimum of 24 credits for the Level 2 and 3 Youth Support Worker Certificate qualifications.

8. REGISTRATION CONSULTATION

A further, shorter consultation will take place in September. Members reiterated both their support and concerns as expressed previously. WLGA and ADEW would not be supporting the proposal as there are more pressing priorities. Also it would be seen to be building on an organisation (GTCW) that is not particularly well supported.

Action: Further response to be drafted and circulated for approval when appropriate.

9. WIDER POLICY ISSUES

A discussion was held on concerns about a policy vacuum and the perceived lack of strategic direction from Welsh Government due to the delay in publishing key documents, namely, Youth Support Services Guidance, National Youth Service Strategy and YW Workforce Development Plan. Uncertainty about future staffing arrangements of the Youth Work Strategy Branch was also of concern, as was the role of youth work in the various funding streams being developed. **Action: LK to**

write to Teresa Holdsworth in WG, raising the concerns noted and seeking a meeting.

10. NATIONAL OCCUPATIONAL STANDARDS (NOS) AND SECTOR QUALIFICATIONS STRATEGY (SQS) UPDATE

LSIS has been granted a one-year extension for their work and have appointed Shauna Dunlop as Wales officer. The framework of the SQS is being redrafted to produce a document that better meets the needs of employers. CJ mentioned that CWVYS provided input to Skills for Justice who are developing NOS for youth justice workers, suggesting the need for signposting to the Youth Work NOS where necessary.

11. ESTYN THEMATIC REVIEW OF YOUTH WORK TRAINING

GK had provided a summary paper taken from Estyn's annual report but was not present to speak to it. HEIs felt they had addressed some of the issues raised but a fuller discussion with GK would be welcomed. The paper also highlighted the need for strategic direction, which LK would note in her letter to Teresa Holdsworth.

12. COMMUNITY DEVELOPMENT UPDATE

AT circulated a paper recording past achievements, current activities and future developments. UHOVI is currently in discussion about approval of their programme. The CDC website is being redeveloped and will hold pages on CD training courses, including those which are ETS approved. GF gave a summary of the recent approval of the Qwest programme, a process he considered to be developmental and very positive.

13. ANY OTHER BUSINESS

- LK reported that she had attended the UK TAG conference and provided an input on activities in Wales.
- GF wished to produce a press release to publicise the Qwest CD programme and wanted a quote from ETS. ETS logo use would also be welcomed but logo is not suitable in current form. Further uses of ETS branding should also be discussed. **Action:GF and AT to draft text and send to LR for comment. LR to seek logo development**

14. CONFIRMATION OF FUTURE MEETINGS

Weds 17 October 2012
Weds 27 February 2013

Finally, as this was Liz Kidd's last meeting she thanked everyone for their loyalty and support, saying it had been an absolute pleasure to work with everyone during her time as ETS Chair. Steve Drowley, on behalf of the Committee, presented Liz with a small gift and thanked her for her energy and drive in maintaining and developing the work of ETS. He listed Liz's many achievements, particularly during some difficult and uncertain times. Liz wished members well for the future.